

**INVITATION
TO
BID**

Notice is hereby given that sealed bids will be received by the Lower Alloway's Creek Township, CFO for "2013 Police Interceptor Utility AWD or equal" in accordance with specifications and general conditions which may be obtained from the CFO's office at 501 Locust Island Rd, Hancocks Bridge, New Jersey, during the hours of 9:00 a.m. and 4:00 p.m.

Each proposal shall be submitted in a sealed envelope with the name and address of the bidder clearly identified on the outside of the envelope together with the notation, "BID FOR POLICE INTERCEPTOR". All bids shall be submitted to the Township's CFO by 1:30 p.m. on September 11, 2012, at the Township Municipal Building located at 501 Locust Island Road, P.O. Box 157, Hancock's Bridge, NJ 08038 at which time the bids will be opened and read aloud.

Each bid shall be accompanied by a bid bond or certified check, payable to Lower Alloways Creek Township in the amount of ten (10%) percent of the total amount bid, not to exceed \$20,000., as a guarantee that if the contract is awarded to said bidder, he will enter into contract therefore.

The successful bidder shall enter into a written contract with Lower Alloway's Creek Township in Accordance with the Invitation to Bid, Specifications, General Conditions and the Award.

The Township reserves the right to reject any and all bids and to waive any informality as the interest of the Township may require. The Township is not responsible for loss or destruction of any bids mailed or delivered to the Township's CFO prior to the time set for bid opening.

All bidders must meet equal opportunity requirements of P.L. 1975, C 127, as described in the specifications. All bidders must comply with the provisions of P.L. 1977, C 33. Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 and N.J.S.A. 52:32-44.

By order of Lower Alloway's Creek Township.

TOWNSHIP OF
LOWER ALLOWAYS CREEK
GENERAL INSTRUCTIONS AND CONDITIONS

1. BID SUBMISSION

Bids shall be returned on the bid form enclosed herein. They shall be returned in sealed envelopes addressed to:

PURCHASING AGENT
LOWER ALLOWAYS CREEK TWP.
P.O. BOX 157
HANCOCKS BRIDGE, NJ 08038

The envelope shall be marked in the lower left quadrant:

BID FOR POLICE VEHICLE

The Township accepts no liability for bids opened in error due to absence of such notation. The Township is not responsible for loss or destruction of any bids mailed or delivered to the Township purchasing agent prior to the time set for bid opening.

2. BID SECURITY (REQUIRED FOR THIS BID: YES x NO)

When required, a bid bond, cashier's check or certified check, payable to Lower Alloways Creek Township, in the amount of ten (10%) percent of the total amount bid, not to exceed \$20,000.00, shall accompany each bid. It shall be subject to forfeit and retention by the township in lieu of other legal remedies, should a successful bidder fail to execute a contract and provide a performance bond or escrow fund (if required) within ten (10) days after the Township has tendered the contract.

3. PERFORMANCE BOND (REQUIRED FOR THIS BID: YES NO x)

When a performance bond is specified, bidders shall include with their bid a surety company's certificate that it will provide a bond if the specified bidder is awarded a contract.

A successful bidder shall when required, furnish a performance bond in the amount of the contract. Said bond shall be that of an approved company, authorized to transact business in the State of New Jersey.

4. PUBLIC DISCLOSURE

No corporation or partnership may be awarded a contract for the performance of work or the furnishing of materials or supplies, unless it lists with its proposal, or prior thereto, the name and addresses of all stockholders who own ten (10) percent or more of its stock of any class, or all individual partners who own a ten (10) percent or greater interest therein (NJSA 52:24-24.2, PL 1977, Chapter 33).

Failure to supply this information shall be cause for disqualification of a vendor.

5. AWARD OF CONTRACT

Contract will be awarded to the lowest responsible vendor, but the Township reserves the right to reject any and all proposals and to waive any discrepancies therein.

6. EXCEPTIONS TO SPECIFICATIONS Exceptions, if any, to the R F P specifications, shall be noted on a separate sheet. The submitted by prospective vendor.

7. QUANTITY

Unless otherwise specified on the R F P form or in the special instructions for individual classes of commodity, the quantities listed are approximates only and the Township does not guarantee to purchase any definite quantities.

8. TIME FOR MAKING AWARDS

The Township shall make contract awards or reject all proposals within sixty (60) days after the proposal opening.

9. INDEMNIFICATION

Vendor shall agree, if awarded a contract, that they will indemnify and save harmless the Township of Lower Alloways Creek from all suits and actions of every nature and description brought against it, growing out of that contract, or contracts, written or verbal, entered into between the Township and the successful vendor, and further that upon the awarding of the contract in accordance with these specifications, this agreement of indemnifications shall automatically become effective.

10. PRICES

Careless in quoting prices, or in preparation of proposals otherwise will not relieve the vendor. All prices shall be F.O.B. destination and net, with all discounts deducted except the cash discount for prompt payment of invoice, if offered.

11. WITHDRAWAL OF PROPOSAL

A written request for withdrawal of a proposal will be granted if received by the purchasing agent before any proposal has been opened.

12. TAXES

The Township is exempt from all Federal and state taxes.

13. AFFIRMATIVE ACTION

Vendors are required to comply with the requirements of P.L 1975, c127 (NJAC 17:27).

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to subchapter 10 of the administrative code (NJAC 17:27).

14. QUESTIONS

Questions concerning this proposal invitation may be directed to the purchasing agent at (856) 935-2556, ext 621, during normal business hours (M-F, 8:30am -4:30pm).

15. ITEMS QUOTED

No vendor will be allowed to offer more than one price on each item even though he may feel that he has two or more types/products that will meet specifications. Vendor must determine for themselves which type/product to offer. If said vendor should submit more than one price on anyone item, all prices for that item shall be rejected.

16. RETURN OF PROPOSAL SECURITY

Said bond or check will be returned to the three lowest proposals upon receipt of approved performance bond, if required, and upon execution of a formal contract with the successful vendor.

17. ASSIGNMENT

The successful vendor shall not assign, transfer, convey, sublet or otherwise dispose of the contract or any part thereof to anyone without the written consent of the Township of Lower Alloways Creek.

25. PAYMENT (con't)

The voucher is to be mailed to the following address:
Attn: Kevin S. Clour
Lower Alloways Creek Township
P.O. Box 157
Hancocks Bridge, NJ 08038

26. PUBLIC WORKS CONTRACTOR CERTIFICATE

Vendors are required to submit with their bid a copy of their Public Works Contractor Certificate. Any vendor who currently does not possess a certificate can obtain info on how to register by visiting the State's website, www.nj.gov/labor (click on Wage & Hour). Vendors will also find applications enclosed with this bid package.

27. INSURANCE

Vendors are to submit proof of the following coverages with their bid:

- A.) Worker's Compensation - Statutory Limits - Employers' Liability - \$100,000 Limits
- B.) General Liability, in a comprehensive form, with a minimum limit of \$500,000
- C.) Motor Vehicle Liability, in a comprehensive form, with a minimum limit of \$500,000 including:
 - 1) Owned vehicles
 - 2) Hired vehicles
 - 3) Non-owned vehicles

Vendor will be required to provide proof that the Township has been named as an additional insured prior to the commencement of this contract and remains as such for the duration of this contract.

Neither approval by the Township nor failure to disapprove certificates of insurance furnished by the contractor shall release contractor of full responsibility for all liability and casualty claims or losses. Insurance is required as a measure of protection and contractor's liability is not thereby limited.

28. BUSINESS REGISTRATION CERTIFICATE

Vendors are required to submit with their bid a copy of their State of NJ Business Registration Certificate. Any vendor who currently does not possess a certificate can obtain info on how to register by visiting the State's website, www.state.nj.us/treasury/revenue/busregcert.html.

29. ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

Vendors are required to submit with their bid a completed Acknowledgement Of Receipt Of Addenda form as supplied in the bid documents. Any vendor who fails to do so will have their bid declared NON-RESPONSIVE.

TERMS & CONDITIONS:

1. Parties agree that all statutes of the State of New Jersey relating to public contracts, including but not limited to statutory provisions for affirmative action, rules and regulations promulgated by the State Treasurer are made a part of this proposal.
2. Vendors will be required to submit with their quote the following:
 - a) a copy of their NJ Business Registration Certificate
 - b) completed AA statement (Exhibit A)
3. The Township is exempt from all state and Federal sales tax.
4. All proposals must be returned no later than 1:30PM on Tuesday, 9/11/12 for consideration. The Township is not responsible for lost or misdirected proposals. Bids can be mailed to P.O. Box 157, Hancocks Bridge, NJ 08038 or personally dropped off at the Municipal Building.
5. Vendor is to submit a bid bond or certified check in the amount of ten percent of their bid, not to exceed \$20,000.00, as their guarantee to enter the contract and provide the items or services as bid
6. If awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.
7. It is the intent and purpose of these specifications to describe the type of police vehicle desired by the Township of Lower Alloways Creek and to list all requirements necessary for entering into contract for providing the specified service as provided herein and as applicable in the proposal page.

The conditions and requirements are intended to be open and non-restrictive for the purpose of obtaining adequate participation of interested vendors, uniformity in the submission of quotes and selection of the most responsible vendor.

If and wherever a brand name appears in these specifications, it is to establish the grade or quality of product desired. The Township does not wish to rule out equivalent brands or products and therefore will accept an equivalent product provided the vendor can furnish sufficient documentation that their product in fact meets or exceeds these specifications.

8. Base Vehicle

Any vehicle proposed as a part of this solicitation will have the following:

- 3.7L V6 Engine
- 6 Speed Auto Transmission
- Heavy Duty Rubber Floor
- Cloth Front Bucket/Vinyl Rear Seat
- Power Windows/Locks/Mirrors
- Air Conditioning
- AM/FM Stereo
- Rear Window Defroster
- Whelen Liberty All LED Light Bar RED/Blue
- Four Corner LED Vortex
- Alternating Taillight Flasher
- EAI Pro Switch Box with Slider Control
- HF 100 Siren with Speaker and Bracket
- 18" Console w/arm rest, cup holder, mic clip
- Prisoner Partition
- Deck Mounted LED's RED/BLUE

In addition to these items, vehicle will have standard equipment as listed on page (A) of this proposal (which immediately follows these terms and conditions)

9. Withdrawal or Modification of Bid Prohibited

Except as provided by law in the case of mistake, no proposal may be withdrawn, altered or otherwise modified after it has been duly submitted with or at the office of the Township Purchasing Agent.

10. Indemnification of the Township

The successful vendor shall indemnify and save the Township of Lower Alloways Creek harmless from and against all suits, claims, actions, or judgments for any injury or damaged sustained or alleged to have sustained by any party or parties by reason of the use of defective material, furnished or delivered under this proposal to be awarded hereunder, or by or on account of any act of omission or commission of any contractor, his/her, its or their agents or employees; and, in case any suit shall be brought against the Township of Lower Alloways Creek, the Contractor shall immediately take charge of and defend same at his/her, its or their own cost and expense. The Township of Lower Alloways Creek may, if it so desires, defend the action and charge the expense of defense to the Contractor.

The Township of Lower Alloways Creek may, if it so desires, defend the action and charge the expense of defense to the Contractor.

11. Award of Contract

Contract will be awarded within ten (10) business days after the receipt of quotes.

12. Proposal Page

Vendors are to complete and return the proposal page included with this bid package.

13. Vehicle Color

Vehicle to be white to match existing vehicles in Township fleet.

14. Time for Completion

Vendors are to indicate the number of days that will be needed to complete all work involved with this proposal after receipt of a purchase order. Under no circumstances will delivery go beyond 120 days. Any delivery beyond 120 days will be subject to a \$100/day penalty for each and every day beyond 120 that delivery is not made. The receipt of a faxed purchase order will begin the timeframe that delivery will be anticipated.

15. Factory Options

Vehicles will be equipped with the following options:

Dark Car Feature – Courtesy Lamps Disable
Red/Clear Dome in Cargo Area
Spot Lamp-Drivers Side (LED Bulb)
Rear Door Handles Inoperable/Locks Inoperable
Windows-Rear window power delete, operable from
front drivers side switches
Keyed Alike – 1284X
Noise Suppression Bonds
Dual Gun Lock – to hold Remington model 870 12 gauge
& Bushmaster AR-15 .223 caliber

2013 UTILITY POLICE INTERCEPTOR STANDARD EQUIPMENT

MECHANICAL

- Alternator – 220 Amp
- Axle Ratio – 3.66 (AWD), 3.16 (FWD)
- Battery – H.D. maintenance-free 78A/760-CCA
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Column Shifter
- Drivetrain – All-Wheel Drive
- Electric Power Assist Steering (EPA9) – Heavy-Duty
- Engine – 3.7L V6 TVGT
- Engine Hour Meter D
- Engine Oil Cooler
- Fuel Tank – 18.6 gallons
- Suspension – Independent front & rear
- Transmission – 6-speed automatic

EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (Black)
- Door Handles – Black (MIC)
- Exhaust Trim Dual
- Front Door Lock Cylinders (Front Driver/Passenger/Liftgate)
- Glass – 2nd and 3rd Row Privacy Glass
- Grille – Black
- Headlamps – Halogen Projector (Bi-Functional)
- Liftgate – Manual 1-Piece – Fixed Glass w/Door Lock Cylinder
- Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spoiler (Integrated blind spot mirrors not included when equipped with BLIS®)
- Spare – 18" Full-Size Tire
- Spoiler – Painted Black
- Tail lamps – LED
- Tailgate-Handle – OPainted Black
- Tires – P245/65R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 Steel with Wheel Hub Cap
- Windshield – Acoustic Laminated

INTERIOR/COMFORT

- Cargo Hooks
- Climate Control – Single-Zone Manual
- Door Locks
 - Power, two stage unlock
 - Rear Door Handles and Locks Operable
 - Autolock (Locks when shift into gear)
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Grab Handles – (1 – Front)
- Lighting
 - 1st Row Task Light (driver and passenger) Overhead Console
 - 1st Row Overhead Dome/Map Work Light (Red/White)
 - Mirror – Day/Night Rearview D
 - Overhead Console
 - Particulate Air Filter
 - Power Adjustable Pedals (Driver Dead Pedal) D
 - Powerpoints – (2) Front Row, (1) Rear Power Access Point
 - Scuff Plates – Front & Rear
 - Seats
 - 1st Row Police Grade Cloth Trim, Dual Front Buckets
 - 1st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
 - 1st Row – Passenger 2-way manual track (fore/aft. with manual recline)
 - Built-in steel intrusion plates in both driver/passenger

sealbacks

- 2nd Row Vinyl, 60/40 Split Bench Seat (manual fold flat, no tumble) – fixed seat track
- Speedometer – Calibrated

INTERIOR/COMFORT (Continued)

- Steering Wheel – Manual/Tilt, Urethane wheel finish w/Silver Painted Bezels) with Speed Controls and Redundant Audio Controls
- Sun visors, color-keyed, non illuminated
- Universal Top Tray – Center of IP for mounting aftermarket equipment
- Windows, Power, 1-touch Down Driver-Side with disable Feature

SAFETY/SECURITY

- AdvanceTrac® w/RSC (Roll Stability Control) w/Hydraulic Brake Assist
- Airbags, 2nd generation driver & front-passenger, side seat, Roll Over Protection and Safety Canopy
- Anti-Lock Brakes (ABS) with Traction Control
- Battery saver feature
- Belt-Minder® (Front Driver/Passenger)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™
- Tire Pressure Monitoring System (TPMS)

FUNCTIONAL

- Easy Fuel Capless Fuel-Filler
- MyFord™
 - Police Cluster
 - AM/FM/CD/MP3 Capable/Clock/6 speakers
 - 4.2" Color LCD Screen Center-Stack "Smart Display"
 - 6-way Steering Wheel Switches, Redundant Controls
- Power pigtail harness
- Simple Fleet Key (w/o microchip, easy to replace)
- Two-way radio pre-wire
- Windows – Rear Defroster
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

AWD ONLY MODELS INCLUDE

- Recovery Hooks, Rear Only

STOCKHOLDER DISCLOSURE CERTIFICATION
This Statement Shall Be Included with Bid Submission

Name of Business _____

☐ I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

☐ I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

☐ Partnership

☐ Corporation

☐ Sole Proprietorship

☐ Limited Partnership

☐ Limited Liability Corporation

☐ Limited Liability Partnership

☐ Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: _____

Home Address: _____

Name: _____

Home Address: _____

Name: _____

Home Address: _____

Name: _____

Home Address: _____

Name: _____

Home Address: _____

Name: _____

Home Address: _____

Subscribed and sworn before me this ____ day of _____, 20__.

(Notary Public)

My Commission expires:

(Affiant)

(Print name & title of affiant)

(Corporate Seal)

NON-COLLUSION AFFIDAVIT

State of New Jersey

County of _____

ss:

I, _____ residing in _____
(name of affiant) (name of municipality)
in the County of _____ and State of _____ of
full age, being duly sworn according to law on my oath depose and say that:

I am _____ of the firm of _____
(title or position) (name of firm)

_____ the bidder making this Proposal for the bid

entitled _____, and that I executed the said proposal with
(title of bid proposal)

full authority to do so that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the _____

_____ relies upon the truth of the statements contained in said Proposal
(name of contracting unit)

and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by _____

Subscribed and sworn to

before me this day

Signature

_____, 2 _____

(Type or print name of affiant under signature)

Notary public of

My Commission expires _____

(Seal)

BID PROPOSAL FORM

(Contract Title and Bid Number, if applicable)

(Description of goods/services being bid)

The undersigned proposes to furnish and deliver the above goods/services pursuant to the bid invitation, instructions & conditions and specifications and are made a part thereof for the following amount:

Amount in words

Amount in numbers

Company Name

Federal ID# or Social Security #

Address

Signature of Authorized Agent

Type or Print name

Title

Telephone Number

Date

Fax Number

E-mail address

Delivery will be completed to the satisfaction of the Township Public Safety Director within _____ days after receipt of a fully endorsed contract and PO.
Number

AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27

GOODS AND SERVICES CONTRACTS
(INCLUDING PROFESSIONAL SERVICES)

This form is a summary of the successful bidder's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

The successful bidder shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

(c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency; and the vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

COMPANY: _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

DATE: _____

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

SIGNATURE

COMPANY

DATE

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number

Dated

No Addendum Received

Dated

Acknowledged for:

(Print or Type Name of Bidder)

By: _____
(Print or Type Name of Authorized Individual)

Signature: _____

Title : _____

Lower Alloways Creek Township

BID DOCUMENT CHECKLIST*

Required by owner	Submission Requirement	Initial each required entry and if required submit the item
<input checked="" type="checkbox"/>	Stockholder Disclosure Certification	
<input checked="" type="checkbox"/>	Non-Collusion Affidavit	
<input checked="" type="checkbox"/>	Bid Proposal Form	
<input checked="" type="checkbox"/>	PROOF OF INSURANCE PROOF OF INSURANCE	
<input type="checkbox"/>	Status of Present Contracts	
<input type="checkbox"/>	Equipment Certification	
<input checked="" type="checkbox"/>	Bid Guarantee (with Power of Attorney for full amount of <i>Bid</i> Bond)	
<input type="checkbox"/>	Public Works Contractor Certificate	
<input type="checkbox"/>	Consent of Surety (with Power of Attorney for full amount of Bid Price)	
<input checked="" type="checkbox"/>	Mandatory Affirmative Action Language	
<input checked="" type="checkbox"/>	Acknowledgement of Bid Addendum	
<input type="checkbox"/>	Americans with Disabilities Act of 1990 Language	
<input checked="" type="checkbox"/>	Proof of Business Registration	

*This form need not be submitted. It is provided for bidder's use in assuring compliance with all required documentation.